

Renfrew-Collingwood Seniors' Society –Internal/External Posting
September 3rd, 2019 – 35 hours per week

Job Title	ACTIVITY WORKER – PERMANENT
Collective Agreement	Community Subsector Association
Union	HEU
Classification	Activity Worker (81002)
Reports to	Executive Director
Wage	\$21.48 – \$23.49

Job Summary:

The Activity worker implements and participates in activation, life skills, recreation and/or social activities designed to meet the needs of clients, providing demonstration as required. Assists the Program Coordinator in development and evaluation activation, life skills, recreation and/or social activities.

Duties and Responsibilities:

1. Implements and participates in activation life skills, recreation, and/or social activities designed to meet the needs of client, providing demonstrations as required. Adapts and modifies activities
2. Participates in the development of activities by providing input to the Program Coordinator.
3. Assists clients with activities of daily living as required, such as grooming and toileting. Encourages clients to perform activities of daily living and to assist with housekeeping duties.
4. Utilize the services of the students and volunteers by involving them in activities or instructing them where their assistance may be required while in your program.
5. Maintain the cleanliness and organization of the storage and activity area.
6. Assist with the serving of appropriate snacks, beverages and meals with the accepted safety standards for food services.
7. Observes clients and their environments, reports unsafe conditions and behavioral, physical, and/or cognitive changes. Promotes client participation in activities and provides feedback regarding the performance and progress of clients to nurse.
8. Assists in completion and maintains related records and documentation such as statistics, progress reports, activity plans, care plan and client activity profiles.
9. Accompany clients on outings as required

10. Assists in the preparation of the activity calendar and submits a suitable contribution to the monthly newsletter.
11. Attend staff meetings, in-service sessions and staff development as required.
12. Performs other related duties as assigned.

Qualifications:

Education, Training and Experience

- Completion of Recreation Therapy or Gerontology Diploma
- Certificates in CPR and First Aid
- Recent, related experience of one year
- Or an equivalent combination of education, training, and experience

Skills and Abilities

- Ability to assist with the development, organization, coordination, delivery and evaluation of individual and group activities
- Knowledge of, and ability to do, various arts and crafts, handicrafts, and sports activities
- Knowledge of adult learning techniques
- Ability to organize and prioritize
- Ability to communicate effectively, both verbally and in writing
- Physical ability to carry out the duties of the position
- Ability to work independently and in cooperation with others

Approved By	
Date Approved	
Date Reviewed	